



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# JOB OPENING ANNOUNCEMENT

## for YMCA of Northern Utah

### Director of Camping

- Current Date:** 9/1/17
- Hiring Supervisor:** Rich West
- Number of Positions Open:** 1
- Date Position Begins:** 11/1/17 (or based on availability)
- Applications Accepted through:** 10/31/17
- Date of Interviews:** TBD
- Days and Hours:** Full Time, Variable based on operations
- Location of Position:** Mill Hollow Camp & Salt Lake City
- Wage:** \$45,000 - \$70,000
- Position Requirements:**
- **Education Requirements:** Bachelors Degree, preferably in recreation, education, psychology, or equivalent. Master Degree preferred.
  - **Previous Work Experience:** Five or more years previous experience in directing youth and family programs in a resident camp setting (preferably the YMCA). Experience in program development and implementation; facility management; master planning (operations and facilities; staff recruitment, selection, supervision, and training; customer service and partnership relations; working with youth, teens, and families; marketing and public relations; team building; values and education; and program evaluation. YMCA Senior Director status preferred.
  - **Certification Requirements:** CPR, First Aid, Food Handler Permit, and Child Abuse Prevention Training– within 30 days of employment. Certifications in Lifeguarding and aquatic safety preferred.
  - **Must be able to pass a background check** with fingerprint process.
  - **Computer Proficiencies:** Experience with Google platform (Gmail, Calendar, Google Docs), internet, as well as reporting and registration platforms.
  - Demonstrated skills in planning, time management, flexibility, organization and independent work proficiency.
  - Strong interpersonal, supervisory and leadership skills. Excellent communication skills and ability to lead large groups.
  - Cultural awareness and competency in cross-cultural practice.
  - Ability to manage relationships, group facilitation, problem solving, teambuilding coordinating communication and data collection.
  - Must have good interpersonal and communications skills and be sensitive, adaptable, professional, and articulate when dealing with others.
  - Must be able to work autonomously within the YMCA core values of Caring, Honesty, Respect and Responsibility.



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

### General Skills & Abilities:

- Organized and manages time well; reliable and dependable.
- Willing to become certified to drive company vehicles as needed.
- Spanish speaking and writing a plus.

We are looking for a dynamic and dedicated Director of Camping who, under the general guidance of the Chief Executive Officer and in collaboration with the camp team, will oversee and lead the business operations (budget size of ~\$1.3 million) and programs of YMCA Camp Roger, YMCA Camp Mill Hollow, and two summer day camps on a year-round basis. The Director of Camping oversees the management of program quality, facilities, volunteer and staff development, fundraising and collaborations with community agencies in meeting the needs of its program participants. The Director of Camping is responsible for overseeing, facilitating, and running safe, well-supervised, enriching, fun, positive, welcoming and nurturing camp atmospheres. The Director of Camping ensures youth participants are safe, secure and have fun while helping youth them develop skills that help them become successful adults and citizens. This person supervises three full-time staff – one office manager/registrar, and one full-time camp directors and ~50-80 of seasonal staff.

The Director of Camping will be in charge of operating and residing at one of our resident camps during the summer months. In addition to the above, all YMCA of Northern Utah employees are expected to:

- Provide customers with the highest quality service.
- Promote teamwork and cooperative effort.
- Maintain a clean, safe work area, practice good safety habits.
- Demonstrate the YMCA Character Values of: Caring, Honesty, Respect and Responsibility.

### Other Information:

#### WORKING CONDITIONS:

- Ability to work in excess of a 40 hour week with irregular work hours.
- Ability to walk, stand, and sit for long periods of time.
- Exposure to communicable diseases and bodily fluids.
- Must be able to lift and/or assist children up to 50 pounds in weight.
- Must be able to lift and carry food and supplies weighing up to 20 pounds.
- Ability to stand or sit while maintaining alertness for several hours at a time.
- Position may require bending, leaning, kneeling, and walking.
- Ability to speak concisely and effectively communicate needs.
- Visual and auditory ability to respond to critical situations and physical ability to act swiftly in an emergency
- Ability to view data on a computer and/or on paper for long periods of time.



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

**Application Process:**

Please send a current resume, cover letter, and three references to:  
Jadeyn Miner

[jminer@ymcautah.org](mailto:jminer@ymcautah.org)

For more information, please visit our website

[www.ymcautah.org](http://www.ymcautah.org)

You will be contacted within 5 business days regarding your application.