



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

JOB OPENING ANNOUNCEMENT

Afterschool Elementary/Junior High Tutor

- Current Date:** 9/13/2017
- Hiring Supervisor:** Megan Vlaming
- Number of Positions Open:** several
- Date Position Begins:** 10/02/2017
- Applications Accepted through:** ongoing
- Date of Interviews:** ongoing
- Days and Hours:** Monday – Friday; 3– 5:30pm (approximate hours)
- Location of Positions:** Ogden School District-various Out-of-School Program Sites
- Wage:** Starting at \$10/hour; up to 15 hours a week
- Employment Type:** Non-Exempt
- General Function:** Under the guidance of the Program Manager, tutors are responsible for working with as a team to provide high quality tutoring at various Elementary and Junior High programs through leading daily lessons for students designed by the Tutor Coordinator or School Liaison. Activities are aimed at increasing student's academic success.
- Position Requirements:**
- Must possess an understanding and knowledge of how schools operate as well as specific knowledge in age-appropriate curriculum.
 - Demonstrates reliability, flexibility, organization and ability to follow directions as tasks are assigned.
 - Ability to handle multiple tasks simultaneously and to prioritize appropriately.
 - Must have good interpersonal and communications skills and be sensitive, adaptable, professional, and articulate when dealing with others.
 - Must be able to work autonomously within the YMCA core values of Caring, Honesty, Respect and Responsibility.
 - Possess good organization and problem solving skills.
 - Be dependable and supportive of the program.
 - Some college and experience working with you.
 - Have reliable transportation.
 - Verbal and written Spanish skills a plus.
- Principal Activities:**
- Supervision of 3 – 5 youth during tutoring session(s)
 - Tutor Program Execution and deliverables
 - Relationship building with students, Tutor Coordinator/School Liaison
 - Data and Feedback

Working Conditions:

- Ability to walk, stand, and sit (including on the floor) for long periods of time.
- Exposure to communicable diseases and bodily fluids.
- Must be able to lift and/or assist children up to 50 pounds in weight.
- Must be able to lift and carry food and supplies weighing up to 20 pounds.
- Ability to stand or sit while maintaining alertness for several hours at a time.
- Position may require bending, leaning, kneeling, and walking.
- Ability to speak concisely and effectively communicate needs.
- Visual and auditory ability to respond to critical situations and physical ability to act swiftly in an emergency.

Comments:

All child care positions and staff are subject to licensing standards established by the Department of Child Care Licensing. Entry requirements for staff listed above are based upon current YMCA interpretation of such standards, are not inclusive, and are subject to change.

Application Process:

Please send a current resume and cover letter to:

Anthony Lambert
alambert@ymcautah.org

For more information, please visit our website at www.ymcautah.org

You will be contacted within 48 business hours regarding your application.